

City of St. Charles, IL
Economic Development Director

St. Charles, IL (pop 31,834) Progressive, historic community located along the beautiful Fox River seeks dynamic, experienced economic development professional to join the City's executive management team. Located in the center of bustling Kane County, St. Charles is home to more than 1,750 businesses and is very proud of its historic downtown, regional mall, and 715 acre industrial park that represent St. Charles' balanced mix of retailers, restaurants, commercial business and manufacturing facilities. In addition, St. Charles is home to the Pheasant Run Resort and Convention Center and the Q Center (former Arthur Andersen worldwide training center). The Economic Development Director is responsible for coordinating and advancing the City's economic development efforts including a proposed downtown redevelopment project consisting of 60,000 square feet of retail and 120 housing units; the redevelopment of the Old St. Charles Mall; further economic development on major thoroughfares in St. Charles; and, ongoing efforts to maintain and enhance the vitality of the Charlestowne Mall. The Economic Development Director is expected to work closely with the St. Charles Chamber of Commerce, Convention and Visitors Bureau, and the Downtown St. Charles Partnership as well as with real estate professionals in the area. Candidates must possess a bachelor's degree in planning, business administration, public administration, urban development or related field; master's degree is preferred. Candidates must also have at least five years demonstrated success in the recruitment and retention of business, outstanding interpersonal skills, well-developed writing abilities, and a strong desire to aggressively pursue the economic development goals of the community. Experience with tax increment financing and growth communities also important. Director reports to the City Administrator and is appointed by Mayor with consent of City Council. Department includes the Economic Development Director plus 2.5 additional FTE. Salary: \$85,000 +/-DOQ. Apply by April 22, 2005 with resume, cover letter, five work related references and salary history to Heidi J. Voorhees, The PAR Group, 100 N. Waukegan Road, Suite 211, Lake Bluff, IL 60044. TEL: 847-234-0005; FAX: 847-234-8309; E-mail: resume@pargroupltd.com.