

Village of Matteson, IL
Director of Community Development

Matteson, IL (pop. 14,985) Progressive, upper middle income, racially diverse, growing south suburban Chicago community seeks experienced managers with significant skills in community and economic development to lead a newly created “super” department including building, planning, economic development, engineering, and capital projects. The community has 10 active residential developments with 450 homes built in 2004 and 500-600 projected in 2005. The community also serves as a regional retail hub and includes 400+ businesses, a regional shopping mall under redevelopment, and auto mall. Newly created department, consisting of 19.5 staff positions with a projected budget of \$1,184,609, is responsible for managing quality residential growth and expanding the community’s already vibrant residential and retail base. Director of Community Development is appointed by Village President with consent of the Village Board and reports to the Village Administrator. Candidates must possess bachelor’s degree in urban planning, public administration, public policy or related field. Master’s degree is preferred along with 5-7 years progressively responsible experience in economic development, building, planning, or closely related field. Exceptional managerial and communication skills, strong writing abilities, proven track record in construction management, retail development/redevelopment, tax increment financing, growth management, strategic planning and team management. Residency required. Salary: \$85,000 - \$95,000 DOQ. Apply by April 15, 2005 with resume, cover letter, five work related references and salary history to Heidi J. Voorhees, The PAR Group, 100 N. Waukegan Road, Suite 211, Lake Bluff, IL 60044. TEL: 847-234-0005; FAX: 847-234-8309; E-mail: resume@pargroupltd.com