

NATIONAL COMMUNITY DEVELOPMENT ASSOCIATION

Board of Directors Meeting
Corpus Christi, Texas
May 24, 2001

A regularly scheduled meeting of the NCDA Board of Directors was held on Thursday, May 24, 2001 at the Corpus Christi Town Club in Corpus Christi, Texas. The meeting was held during the 2001 Annual Conference - May 23 - 26, 2001.

NCDA President David Thompson, Community and Economic Development Director for Richmond, California, called the meeting to order. The following members of the Board, guests and staff were in attendance:

BOARD MEMBERS

Para Rosario	Bridgeport, CT
Patrick Sullivan	New Bedford, MA
Stephen Gartrell	Newton, MA
Angelito Santos	Quincy, MA
John Sasso	Newport, RI
Nancy Remington	East Providence, RI
Amintha Cinotti	Providence, RI
Emory Counts	Daytona Beach, FL
Roslyn Phillips	Jacksonville, FL
Chester Wheeler, III	Macon, GA
Robert Hammer	St. Paul, MN
Jacqueline Howell	Monroe, LA
Marti Luick	Albuquerque, NM
Frank Pondrom	Lawton, OK
Johnny Beatty	Beaumont, TX
W. Thomas Utter	Corpus Christi, TX
Barbara Ross	Denton, TX
Aaron Longoria	Edinburg, TX
Greg Hoover	Davenport, IA
James Vaughn	Kansas City, MO
James Caruso	Lincoln, NE
Karla Gomez-Meyer	Denver, CO
Scott Stevenson	Los Angeles County, CA
David Thompson	Richmond, CA
Stephen Young	Sacramento, CA
Hazel Bhang	Seattle, WA

Guests

Stan Barrett
Rosie Cortez

Kansas City, MO
Corpus Christi, TX

Staff

Chandra Western
Vicki Watson
Romulus Johnson
Karen Means
Tamika McRae

Following completion of the roll call, a motion was made by Chester Wheeler, III, Interim Chief Administrative Officer for Macon, Georgia, and second by W. Thomas, Assistant City Manager for Corpus Christi, Texas, to accept the minutes of the previous Board Meeting held on January 18, 2001 in Washington, D.C.

ORGANIZATIONAL ISSUES

FY 2001/2002 Proposed Budget

Aaron Longoria, NCDA Secretary-Treasurer and Community Development Director for Edinburg, Texas, briefly discussed the proposed budget that was enclosed in the Board packets previously mailed to members. Mr. Longoria also thanked staff for their hard work.

Mr. Longoria then entertained questions regarding the budget. There being none, a motion was made by Mr. Longoria, and second by Karla Gomez-Meyer, Operations Manager for Denver, Colorado, to accept the 2001/2002 proposed budget.

Travel to Poland

Tom Utter informed the Board that he and Chandra Western were going to Poland the Tuesday after the conference to speak to the Economic Development Association of Poland.

Ms. Western provided members with a copy of the agenda for the meeting. She further explained that they would be informing the Polish group on how to obtain financial tools used for community and economic development.

David Thompson suggested that, in the future, NCDA look at other developing and emerging countries via economic and community development and technical assistance

Recommendations: Program and Policy Committee Report

No recommendations.

NCDA MEMBERSHIP ISSUES

NCDA Staff Report

Chandra Western explain to Board members that the report is a compilation of the activities, such as travel, meetings with other associations, NAHTI contract, etc., taken on by staff since the Winter Meeting up until now.

There being no further discussion, a motion was made by Steve Gartrell, Community Development Director for Newton, Massachusetts, and second by Tom Utter, to accept the Staff Report as presented.

NAHTI Report

Vicki Watson, NCDA Legislative Director, gave a brief update on the NAHTI contract. She informed the Board that NCDA received \$144,000 last December. She also mentioned that a technical assistance delivery plan was submitted in March outlining the activities the funds would be used for. She indicated that the funds would be used for HOME training, CHDO training module and sessions at NCDA's conferences with the U.S. Conference of Mayors (USCM) and members' mayors, and community development professionals to talk about affordable housing under the HOME program. She added that NAHTI applied for additional funds under both HOME and CHDO technical assistance and that they should be receiving a reply shortly.

She also stated that NCDA will be working with the National Association of Housing Redevelopment Officials (NAHRO) and National Association of County Community Economic Development (NACCED) in designing a training module for CHDOs.

Membership Report

Karen Means, NCDA Office Manager, informed the Board that a copy of the financial report was also included in the packet previously mailed.

First, Ms. Means thanked Larry Wagner of Waterbury, Connecticut for all his hard work in recruiting new members from Connecticut. She informed Board members that Mr. Wagner was continuing this effort.

Ms. Means explained to the Board that communities not renewing their membership, their information was sent to the State Whips. Those communities that did not have a State Whip were sent another letter and final invoice.

2001 National Community Development Week Campaign Report

Tamika McRae, NCDA Office Associate, gave a brief report on the campaign. First, she thanked all the communities who made this year's 16th annual community development week campaign a success.

She reported on the total number of communities that purchased promotional items and the number of items sold. She also informed the Board members of the new billing system used to record sales and payments of the items.

OTHER BUSINESS

CD Certification

The chair recognized Amintha Cinotti, Co-chair of the Planning and Professional Development Committee and Associate Director for Community Development for Providence, Rhode Island.

Ms. Cinotti reported that two consultants had been interviewed earlier in the week for the certification course. The interview team included David Thompson, Greg Hoover and Chandra Western and herself. She also informed the Board that a third firm was to be interview via phone in the coming week.

Ms. Cinotti mentioned that the certification course is tentatively scheduled for a roll out in the fall and will also be introduced in conjunction with regional meetings.

Ms. Cinotti thanked the staff for their assistance and support as well as all who participated in the process.

Chester Wheeler, III, Interim Chief Administrative Officer for Macon, Georgia, suggested that at the conferences, NCDA provide members with a laptop computer that gives them the ability to access their e-mails.

Chandra Western responded by telling Mr. Wheeler that we would have that set up at NCDA's next meeting.

There being no further business, the Board went into Executive Session.