



Save the Date

CDBG Improving Timeliness of Expenditures

April 3-4, 2000
Wyndham City Center Hotel
Washington, DC

Improving grantee performance is critical to the health and continued funding of the Community Development Block Grant program. This workshop has evolved from Secretary Andrew Cuomo's commitment to help communities work smarter, work better, and work together. Workshops will focus on administrative and managerial techniques to improve drawdown rates. In addition, they will enable entitlement communities to learn from one another about concerns, including expenditures and program management. Whether you are experiencing problems with subcontractors, construction cycles, or staffing, we invite you to participate in this peer-to-peer dialogue to learn about workable solutions.

For more information please call 1 800 998-9999 or (TDD) 1 800 483-2209.
Watch for the invitation to arrive by mail.

U.S. Department of Housing and Urban Development

Andrew Cuomo
Secretary

Cardell Cooper
Assistant Secretary
Community Planning & Development

In partnership with the National Community Development Association, the National Association for County Community and Economic Development and the National Association of Housing and Redevelopment Officials.

Submitting Your Registration Form

Please fax your registration form to: Aspen Systems Corporation, Attn: Kelly Coates, F(301) 519-5161 no later than March 29, 2000. One registration form per-person please.

Name _____ Organization _____

Address _____

City _____ State _____ Zip _____ Email _____

Phone _____ Fax _____

Speaker _____ Yes _____ No _____

Special Events: Do you plan to attend the evening Networking Session on day one of the two day conference?
_____ Yes _____ No

Special Needs: Check here or call 1-800-998-9999 or 1-800-483-2209 (TDD).
_____ Hearing Impaired _____ Wheelchair _____ Other _____

Hotel Information: Accommodations can be made at the Wyndham City Center Hotel by calling 1-202-775-0800 or 1-800-526-7495. Please ask for "HUD Timeliness Training" Room Block. The deadline to make hotel accommodations is March 17, 2000.

CDBG TIMELINESS EXPENDITURES CONFERENCE

April 3-4, 2000 Wyndham City Center, Washington, D.C.

AGENDA

(subject to change)

DAY ONE

8:30-9:00	Welcome, Discussion of Agenda, and Introduction of Cardell Cooper
9:00-10:00	Policy Direction <i>Cardell Cooper, Assistant Secretary for Community Planning and Development</i>
10:00-10:15	Break
10:15-10:45	Discussion of the Problem HUD's Perspective <i>Richard Kennedy, Director, Office of Block Grant Assistance</i>
10:45-12:00	Plenary Group: Participant Discussion on Causes for Untimely Expenditures
12:00-1:15	Lunch (on own)
1:15-2:00	Plenary Group: Dealing with Political Realities
2:00-2:15	Introduction of Breakout Sessions
2:15-2:30	Break
2:30-3:45	Concurrent Breakout Sessions B01 Administrative Issues, Oversight, Staffing B02 Dealing with Subrecipients B03 Urban County Issues B04 Program Management B05 Project Design

4:00-5:15	Concurrent Breakout Sessions B01 Administrative Issues, Oversight, Staffing B02 Dealing with Subrecipients B03 Urban County Issues B04 Program Management B05 Project Design
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5:30-6:30 Reception at Hotel

DAY TWO

8:15-8:30	Introduction of agenda and breakouts for Day 2
8:45-10:00	Concurrent Breakout Sessions B06 Dealing with the Local Governmental Process B07 Dealing with Large/Complex Projects B08 Tricks of the Trade B09 Refining Your Workout Plan B10 Environmental Issues
10:00-10:15	Break
10:15-11:30	Concurrent Breakout Sessions B06 Dealing with the Local Governmental Process B07 Dealing with Large/Complex Projects B08 Tricks of the Trade B09 Refining Your Workout Plan B10 Environmental Issues
11:30-12:30	Commitment to Change <i>Richard Kennedy, Director, Office of Block Grant Assistance</i>